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This module workbook is to be kept by the candidate as evidence for possible RPL

ASSESSMENT RESULT SHEET		
 <p>SCOUTS AUSTRALIA ADULT TRAINING & DEVELOPMENT</p>	Course number: Course venue: Course Leader: Course date(s):	
Adventurous Activities Basic – Level 1 Common Core	Module: Operate communications systems and equipment	
Candidate’s personal details: My Name: My Branch: My Membership No: My Scouting Role: Mobile: Email: Address:		
Based on my observations and from verified information available, the candidates listed above can:		Not satisfactory
1. Use communication systems and equipment		Satisfactory
1.1 Equipment is used and operated safely to support communications consistent with policies and procedures		
1.2 Communication equipment and techniques are selected to best meet task, context and needs of situation		
1.3 The communication system is correctly utilised to facilitate transmission and reception		
1.4 Communication systems are operationally maintained according to organisation’s policies and procedures		
2. Transmit and receive communications		
2.1 Information is transmitted concisely and clearly to facilitate accurate reception of the message in accordance with organisation’s policy and procedures		
2.2 Contact is acknowledged, communication is confirmed and action initiated		
2.3 Communication faults and deficiencies are reported according to organisation’s policy and procedures		
2.4 Alternative communication strategies are employed according to organisational procedures to address identified faults and deficiencies in communication		
2.5 Communication is processed and recorded in accordance with organisation’s policies and procedures.		
3. Maintain communications equipment		
3.1 Fault finding techniques are applied and basic maintenance conducted according to policies and procedures		
3.2 Faulty equipment is identified and noted for repair		
The candidate has provided the following portfolio of evidence: 1: Questions (summative) - Operate communications systems and equipment 2: Observation checklist (summative): Operate communications systems and equipment		
The candidate satisfies the requirements for the above module and is considered to be proficient.		
Scout Assessor / Instructor Name:		
Scout Assessor No: & Instructor No:		
Signature: Date:		

Appointing your Supervisor:

All Supervisors must hold the units that they are supervising.

Supervisor for Scout Adventurous Activities Basic Level 1 Common Core can be a Leader who has any of the following appointments:

- Scout Association Leader who has a Level 2 in any adventurous activity with considerable adventurous activities experience
- Scout Association Guide for any adventurous activity
- Scout Association Instructor for any adventurous activity
- A person with an industry registration e.g. NOLRS registered as a Guide or Instructor for any adventurous activity

Supervisor’s Details:

The **Scout Adventurous Activities Basic Level 1 Common Core** course Instructor appointed this person as the candidate’s Supervisor and mentor:

Supervisor’s name:

Supervisor’s bushwalking qualifications:

Membership No: Scouting Role:

Contact: Mobile: Email:

Information regarding VET Assessment:

On successful completion of Scouts Australia Adult Training & Development modules in Adventurous Activities, candidates may apply to the Scouts Australia Institute of Training (SAIT - RTO # 5443) for Recognition of Prior Learning (RPL) for units of competence from the SIS10 Sport, Fitness and Recreation Training Package.

Candidates will need to request an RPL enrolment form from their Course Leader/Instructor/Assessor, who will provide advice about enrolment. The RPL assessment process will normally occur when sufficient modules have been completed to provide evidence towards Guide and/or Instructor Skill Sets, or for full qualifications at the Certificate II, Certificate III and/or Certificate IV levels.

Successful completion of the three modules included in the **Scout Adventurous Activities Basic Level 1 Common Core**, may provide evidence towards the RPL of the following units of competence:

- **PUAOPE002B:** Operate communications systems and equipment
- **SISONAV201A:** Demonstrate navigation skills in a controlled environment
- **SISOOPS202A:** Use and maintain a temporary or overnight site

My NAME is:

Assessment 1: Questions (summative): Operating communication systems and equipment			
Questions		Candidate's answers	
Communication systems			
1	What are 3 reasons to have a communication plan when participating in outdoor recreation activities?	1 2 3	
2	When developing a communication strategy or plan for a group during an outdoor activity, list 5 items or actions or areas that will be covered in the plan?	1 2 3 4 5	
3	List 6 different types of communications equipment that could be used in outdoor recreation activity areas?	1 2 3	4 5 6
4	What is a PLB, what is it used for and how does it operate?		
5	What are 3 reasons that mobile phones don't always work in many outdoor recreation areas?	1 2 3	
6	A Triple Zero (000) phone call is the quickest way to get the right emergency service to help in life threatening situation. What is the other internationally recognised emergency number that will work on mobile phones?		
7	When making a 000 call, list 5 actions or rules to follow to ensure that the emergency services can facilitate a successful response?	1 2 3 4 5	
8	When rescue services are needed, accurate location information is vital. List 4 location information items that could help the rescue service locate you?	1 2 3 4	
Radio communications			
9	Complete the PHONETIC ALPHABET	A alpha	N November
		B	O
		C	P
		D	Q
		E	R
		F	S
		G	T
		H	U
		I	V
		J	W
		K	X
		L	Y
		M	Z

My NAME is:

10	<p>Explain the purpose and function of the following controls on a hand held radio transceiver:</p> <ul style="list-style-type: none"> • Channel/frequency control • Mute/squelch control • Push to talk button 	<p>Channel/frequency control:</p> <p>Mute/squelch control:</p> <p>Push to talk button:</p>
11	<p>There are several universally accepted principles to follow when transmitting a radio message. The first one is “Listen before transmitting.” List 5 other principles?</p>	<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p>
12	<p>PROWORD (abbreviation of "Procedural Words") are used to achieve clarity of meaning when using voice radio communications systems. Explain the meaning of the following prowords:</p> <ul style="list-style-type: none"> • Any call station • Channel one five • Correct • Negative • I say again • Over • Wilco • Wait • Out 	<p>Any call station:</p> <p>Channel one five:</p> <p>Correct:</p> <p>Negative:</p> <p>I say again:</p> <p>Over:</p> <p>Wilco:</p> <p>Wait:</p> <p>Out:</p>
13	<p>If you were to pick up a transmission on your marine radio starting with the words “mayday, mayday, mayday.” What type of message is it, where is it coming from, and what action will you take?</p>	
Maintaining equipment		
14	<p>List 4 actions you will take to ensure communications equipment is cared for and kept in good working condition?</p>	<p>1</p> <p>2</p> <p>3</p> <p>4</p>
<p>The candidate demonstrated communication systems and equipment skills and knowledge and is considered satisfactory</p>		
<p>Supervisor’s Name: Signature: Date:</p>		

My NAME is:

Assessment 2: Observation checklist (summative): Operate communications systems and equipment			
Based on my observations and verified information the candidate demonstrated:	Supervisor's comments	satisfactory	Satisfactory
<p>Uses communication systems and equipment</p> <ul style="list-style-type: none"> • Equipment is used and operated safely to support communications • Communication equipment and techniques are selected to best meet the task, context and needs of the situation • The communication system is correctly utilised to facilitate transmission and reception • Communication systems are operationally maintained • Follows the organisation's communication system 			
<p>Transmits and receives communications</p> <ul style="list-style-type: none"> • Information is transmitted accurately, concisely and clearly to facilitate accurate reception of the message • Contact is acknowledged, communication is confirmed and action initiated • Communication faults and deficiencies are reported and alternative communication strategies are employed to address identified faults and deficiencies in communication • Communication is processed and recorded • Follows organisation's communication system and Policy and Procedures 			
<p>Maintains communications equipment</p> <ul style="list-style-type: none"> • Fault finding techniques are applied and basic maintenance conducted • Faulty equipment is identified and noted for repair • Reports communication faults and deficiencies • Follows organisation's communication system policy and procedures 			
Areas that need improvement:			
The candidate demonstrated operating communications systems and equipment and is considered to be satisfactory			
Supervisor's Name: Signature: Date:			